



Our Lady of the Sacred Heart School P&F P&F MINUTES

Thursday 15th June 2023 3:15- 4:30pm

Attendees	Sarah Sparrow, Katrina Coates, Alex Thomas, Cherie Cefai, Majella Harlow-Lynch, Katherine Robinson, Sharon Stewart, Jessica Roberts, Tari Sagigi
Apologies	Alex Peacocke, Sallyella Sloss

ITEM	DISCUSSED	ACTIONS
1. Opening Prayer	Katherine opened in prayer	
2. Introductions of attendees	No new members present	
3. Last meeting Minutes received	Members acknowledged that minutes were received and correct	
4. Business arising from last meeting <ul style="list-style-type: none"> • Party Machinery • Arts/Culture Update • Calendar of Events Update 	<p><u>Party Machines</u></p> <ul style="list-style-type: none"> • Delivered icy machine, fairy floss on site • Popcorn machine <p><u>Arts/Culture Update</u></p> <ul style="list-style-type: none"> • Alex Peacocke will start drama lessons after school and some lunchtimes in Term 3 • No language and culture teacher • Teacher recruitment underway to backfill staff moving to temporary leadership positions <p><u>Calendar Events</u></p> <ul style="list-style-type: none"> • Alex T. has compile dates unable to share due to technical difficulties at meeting. 	<ul style="list-style-type: none"> • Majella to organise delivery of popcorn machine to Cairns Catholic Education Office then they will take to Seaswift • Alex T to share dates and committee to go through dates to determine which days we will celebrate in future

<p>5. P&F Disco Summary</p>	<p>Majella feedback- loved it, thankful to P&F, kids had a great time</p> <p>General feedback was excellent</p> <p>Roster of volunteers- last person on list stayed longer than expected</p> <p>Issue of Kids hanging out outside and running around at the end of the night</p> <p>Negative feedback from 3 people- Alcohol at the event, not necessary</p> <p>Next time:</p> <p>Chill out zone for kids</p> <p>More volunteers needed</p> <p>DJ to initiate more games</p> <p>Food area might need to be moved. More lights near food</p> <p>Income- \$1851.05</p> <p>Expenses- \$804.44</p> <p>\$1046.61 PROFIT</p> <p>Money to be used for Books</p> <ul style="list-style-type: none"> • Sal and Katherine have compiled a list of books that students want, Miss Chi has been consulted on what we need in library. Miss Chi has said enough picture books. • Needed: <ul style="list-style-type: none"> - More graphic novels - Early Readers- more boy themed - Highly engaging nonfiction for Junior readers - Harder books- less mainstream • Costs: <ul style="list-style-type: none"> ○ Example- Secondhand Astrix set – over \$300 for a set ○ Sub Committee would like to spend \$5000 • Books can be bought in chunks <p>P&F Approve \$1500 for first lot of books to be bought.</p>	<ul style="list-style-type: none"> • Katherine and Sal to organise a quote for \$1500 of books to be purchased
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6. Next P&F organised School Event	<ul style="list-style-type: none"> • P&F Movie arvo/night with party machines • Date TBC • Projector- possibly borrow • Food possibilities- pizza? Preorder food? 	<ul style="list-style-type: none"> • Alex T to ask PKA if they have a projector we could borrow
7. Wongai Ball Update	<ul style="list-style-type: none"> • Saturday 5th August- setup 4th August • Tickets will be on sale Monday week 10 • \$80 per person • Silent Auction- need someone to drive <ul style="list-style-type: none"> ○ Supporting letter will help recruit businesses to donate • Need a Bar Manager- must have RSA • Need ticket sellers • Need 3 x bar 	<ul style="list-style-type: none"> • Add Rosters for door/tickets to sub-committee task list • Tari will confirm if she is available to take photos on the night • Alex T to help drive silent auction
8. Invoices to be paid	<ul style="list-style-type: none"> - Sausages for Disco - IBIS account - Katherine- juice and water - Tickets-Cherie - Katrina- drinks 	Approved to Pay
9. School Upgrade Update	<ul style="list-style-type: none"> • Majella shared photos of planned new buildings and timelines. • Sports shed will be converted into sensory room (sound proof) to support students with sensory needs. 	
10. General Business	<ul style="list-style-type: none"> • Athletics and Cross-Country Dates <ul style="list-style-type: none"> ○ Concern that Cross-Country is now scheduled for the day before Wongai Ball ○ Also concern that Athletics Carnival & Cross country so close. • Any middle school plans for Sacred Heart? <ul style="list-style-type: none"> ○ Majella advised she has advocated for many years. She encouraged families to email Bill Dixon and advocate. 	<ul style="list-style-type: none"> • Majella to look at athletics and cross-country dates again and communicate

Next Meeting Date: Term 2 Week 2 Thursday 20th July 3:15pm